Victims Comp Portal Offender/Restitution Feature

Claim Activity

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Real-Time Claim Status	Past 30 Days		
New The application packet submitted is being reviewed to determine an initial claim status	Inactive A decision cannot be made on the claim until additional information is received.		
Incomplete / Closed The application packet did not contain one or more of the required documents 16	Open / Awarded The claim has been approved and is eligible for compensation benefits		
In Review All documents submitted are being reviewed to determine eligibility 20	Denied The claim did not meet at least one eligibility requirement and cannot be approved for payment in its current state		

Claim Search

Search for Claim Number, SSN, Name or Internal Reference Number	SEARCH	ADVANCED SEARCH
Disclaimer		
Search results include claims processed on or after October 2016. For information on claims processed prior to October 2016, please call us at 404-6	557-2222 or 1-800-547-0060.	

Displaying results for "In Review"

Claim No.	Victim Name	Date of Birth	Claimant Name	Claim Type	Date Received	Claim Status
18-04390	Roderick Billups	12/27/76	Keyla Williams	VC	9/25/17	In Review

• A user must click on a claim on the Claim Activity Screen in the VICS Portal to add information about the offender who is associated with the victimization.

Offenders					+ ADD OFFENDER
NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS	

• A user must click the Add Offender Button to add information about the offender who is associated with the victimization.

NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS
* First Name	Jo	hn		
Middle Name				
* Last Name	D	oe		
Court Case Numb	er			
* Court Case Pendi	ng			•
		SAVE	EL	

- "First Name , Last Name and Court Case Pending/Active" are all required fields.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

Of	fo	nd		-
U	Ie	nu	e	I S

NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS
* First Name				
Middle Name				
* Last Name				
Court Case Nur	nber			
* Court Case Pen	ding	S		T
		SAVE CANCE	L	

- If the user chooses Yes for the "Court Case Pending/Active" field, then all previous required fields plus the "First Name, Last Name and Court Case Pending/Active" are all required fields.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

+ ADD OFFENDER

1	NAME	COURT CASE #	CASE CLO ON	DSED	RESTITUTION FOR CVEF	ACTIONS
*	First Name		John			
	Middle Name					
*	Last Name		Doe			
*	Court Case Numbe	r				
*	Court Case Pending	۲	10			•
*	Date Court Case Cl	osed	mm/dd/yyyy			
*	Restitution Reques Crime Victims Eme Fund	ted for rgency	SAVE	CANCEL]	•

- If the user chooses No for the "Court Case Pending/Active" field, then all previous required fields plus the "Court Case Number, Date Court Case Closed and Restitution Requested for Crime Victims Emergency Fund" fields become required fields.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

+ ADD OFFENDER

NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS
*First Name	ol	hn		
Middle Name				
*Last Name	D	oe		
* Court Case Nun	nber			
* Court Case Pendi	ng No	>		•
* Date Court Case	Closed	m/dd/yyyy		
* Restitution Req Crime Victims E Fund	mergency	>		•
*lf not, why was Restitution not requested?	Ca	se dismissed		•
		SAVE		

- If the user chooses No for the "Restitution Requested for Crime Victims Emergency Fund" field, then all previous required fields plus the "If not, why was Restitution not requested?" field becomes required fields.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

+ ADD OFFENDER

NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS
* First Name	ol	hn		
Middle Name				
* Last Name	D	oe		
* Court Case Nur	nber			
* Court Case Pen	ding No.	>		•
* Date Court Cas	e Closed	m/dd/yyyy		
* Restitution Rec Crime Victims I Fund	uested for Emergency	>		•
 If not, why was Restitution not requested? 	Ot	her		•
* Other reason?				
		SAVE		

- If the user chooses No for the "Restitution Requested for Crime Victims Emergency Fund" field and chooses Other for the "If not, why was Restitution not requested?" field , then all previous required fields plus the "Other reason?" field becomes required fields.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

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NAME	COURT CASE	# CASE ON	CLOSED	RESTITUTION FOR CVEF	ACTIONS
* First Name		John			
Middle Name					
* Last Name		Doe			
* Court Case Nur	nber	11111			
* Court Case Pend	ling	No			•
* Date Court Cas	e Closed	06/04/201	.9 -		
 Restitution Req Crime Victims E Fund 	uested for mergency	Yes			•
Restitution Ord	er	Current		Previou	IS
*Total Amount C	Ordered	1000.00			
* Amount Ordere Crime Victims E Fund *	ed to imergency	0			
Date Ordered t Victims Emerge	o Crime ncy Fund	mm/dd/y	yyy		
* Please submi	it a signed Rest i	itution Ord	er in the Doc	ument Upload	s below.
		SAVE	CANCEL		

- If the user chooses Yes for the "Requested for Crime Victims Emergency Fund" field, then all previous required fields plus the "Total Amount Ordered" and "Amount Ordered To CVEF" fields become required fields.
- The "Date Ordered to Crime Victims Emergency Fund" is only required when the "Amount Ordered To CVEF" is greater than zero.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.

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NAME	COURT CASE #	CASE CLOSED ON	RESTITUTION FOR CVEF	ACTIONS
* First Name	Je	ohn		
Middle Name				
* Last Name	C	oe		
* Court Case Num	iber 11	1111		
* Court Case Pendi	ing N	0		•
* Date Court Case	Closed 0	6/04/2019		
 Restitution Requirements Crime Victims En Fund 	vested for Ye mergency	25		•
Restitution Orde	er Cu	rrent	Previous	
*Total Amount O	rdered 10	00.00		
* Amount Ordered Crime Victims En Fund *	d to 5	00.00		
*Date Ordered to Victims Emerger	Crime 0	6/04/2019		
* Please submit	a signed Restitut	ion Order in the	Document Uploads	below.
		SAVE CAN	CEL	

- If the user chooses Yes for the "Requested for Crime Victims Emergency Fund" field, then all previous required fields plus the "Total Amount Ordered" and "Amount Ordered To CVEF" fields become required fields.
- The "Date Ordered to Crime Victims Emergency Fund" is required when the "Amount Ordered To CVEF" is greater than zero.
- The user will receiving an error message and will be unable to save the offender information, if all of the required fields haven't been filled in.
- **Please Note:** A restitution order signed by the judge should be uploaded to the Victims Comp Portal when money is ordered to the Crime Victims Emergency Fund. All checks should be made payable to Crime Victims Emergency Fund or the Crime Victims Compensation Program.