



Documentation Request: **Lost Wages-Parent/Legal Guardian**

Date Printed:
Claim No.:
Victim:
Claimant:
Specialist:

This enclosure outlines the eligibility criteria for Economic Support benefits.

Lost Wages (parent/legal guardian): This benefit applies to the custodial adult when a minor child or developmentally disabled adult is the victim. The custodial adult may be eligible if an absence from work was due to taking the victim to medical or counseling appointment(s) or the victim needed 24-hour care related to the victimization. To apply for Lost Wages benefits, please provide the following documentation:

Required Documents

| | |
|--------------------------|--|
| <input type="checkbox"/> | Proof of at least 60 days of the parent/legal guardian's income prior to the victimization. If you were employed less than 60 days prior to the victimization, please send proof of income since your hire date (For example, Pay Stubs, Payroll History, W-2 Form, Federal Tax Return Transcript, etc.) |
| <input type="checkbox"/> | Copy of Valid Business License/Permit/Occupational License, if applicable (submit if self-employed). |
| <input type="checkbox"/> | Proof of employment. The employer may submit A) the enclosed Employment Verification Form along with their business card or B) a letter on business letterhead stating the following: <ol style="list-style-type: none">1. Hourly wage2. Number of hours worked per week3. Work dates missed4. Wages lost by parent/legal guardian due to the victim's appointment(s)/24-hour care |
| <input type="checkbox"/> | Proof of return to work if the victim's parent/legal guardian was out of work more than one (1) week due to the victim's 24-hour care. A doctor may submit the enclosed Work Release Form OR you may submit a doctor's note stating the dates that the victim needed 24-hour care. |
| <input type="checkbox"/> | Proof of appointment dates that match work dates missed. (For example, proof of partial or full day appointments for the minor child or developmentally disabled adult victim, etc.) |

Please Note: Additional documentation may be requested once the above information has been received and reviewed.