



Documentation Request: **Lost Wages-Victim**

Date Printed:
Claim No.:
Victim:
Claimant:
Specialist:

This enclosure outlines the eligibility criteria for Economic Support benefits.

Lost Wages (victim): This benefit applies to eligible victims who were gainfully employed at the time of the crime and suffered a loss of income due to the victimization. To apply for Lost Wages benefits, please provide the following documentation:

Required Documents

<input type="checkbox"/>	Proof of at least 60 days of income prior to the victimization. If you were employed less than 60 days prior to the victimization, please send proof of income since your hire date (For example, Pay Stubs, Payroll History, W-2 Form, Federal Tax Return Transcript, etc.)
<input type="checkbox"/>	Copy of Valid Business License/Permit/Occupational License, if applicable (submit if self-employed at the time of the victimization).
<input type="checkbox"/>	Proof of employment. The employer may submit A) the enclosed Employment Verification Form along with their business card or B) a letter on business letterhead stating the following: <ol style="list-style-type: none">1. Dates of employment2. Hourly wage3. Number of hours worked per week4. Work dates missed due to the victimization5. Wages lost6. The dates of paid leave7. Amount/dates of any disability pay
<input type="checkbox"/>	Proof of return to work. If you were out of work more than one (1) week, the doctor may submit the enclosed Work Release Form OR you need to submit a doctor's release stating the length of time you were out of work and the date you were released to return back to work.

Please Note: Additional documentation may be requested once the above information has been received and reviewed.